

DISNEY'S CASTmember

Matching Gifts

Did you know that the Walt Disney Company matches eligible charitable donations made by Cast Members to eligible nonprofit organizations dollar-for-dollar up to \$25,000 per calendar year? The best part is Lifebridge Church is honored to be one of those organizations that they will match!

That means when you bring your gift to Lifebridge, if you are a Cast Member, Disney will match your gift. Once you give to Lifebridge, all you have to do is sign into your Disney Cast Life / Hub account and follow the steps below:

STEP 1: Sign into your account on Disney Cast Life/Hub (<https://castlife.disney.com>)

STEP 2: Click on the search button and type in *Disney Matching*

STEP 3: Click on *Employee Matching Gifts*

STEP 4: Click on *Search for an Organization*

STEP 5: In the *Organization Name Search Box*, type in Lifebridge Church and hit the Search button.

STEP 6: Click on the Select button on the organization that says HARVEST BIBLE CHAPEL OF ORLANDO INC DBA LIFEBRIDGE CHURCH ORLANDO

STEP 7: Fill out the Match Request Information page with the following info:

- * **Personal Donation Amount:** Make sure this amount matches the amount you gave to Lifebridge
- * **Personal Donation Date:** Make sure to include the exact date that you gave your gift to Lifebridge Church, so that we can verify when asked
- * **Personal Donation Payment Method:** Please choose Credit Card from the drop down menu / cash or check if you gave in person using offering envelopes
- * **TWDC Match Amount Requested:** this allows you to pick how much of your gift will be matched - so if you gave \$500, you can choose to have \$25 - \$500 matched by Disney.
- * **Designation (Optional):** Please leave this line blank, unless you have a specific area you would like this gift to be used. Leaving it blank allows Lifebridge to use the matching gift in any way that is needed.
- * **Do you have a gift receipt for this donation?** If you give through Pushpay, you can click yes and upload a copy of the donation receipt to this form.
- * **Disney's Matching Gift Program Terms and Conditions:** Review the terms and click on the I have read and agree to the terms checkbox and click Save and Proceed when you are ready.

STEP 8: *Review Information Page:* Review that the information is correct and click submit.

STEP 9: *Submission Successful Page:* Confirm that the top of your page says the following: Submission Successful - Thank you for successfully submitting your request. You will also receive a confirmation email. You may view the status of your request on the Employee Matching Gifts page, under the "Grant History" tab.

**You can also submit a matching request for any gift given to Lifebridge up to one year from the date you are submitting your request.*

